



**Special Meeting  
Of the Board of Directors of  
YUIMA MUNICIPAL WATER DISTRICT  
Monday, June 3, 2024 at 2:00 p.m.  
34928 Valley Center Road, Pauma Valley, California**

Roland Simpson, President  
Don Broomell, Secretary / Treasurer  
Bruce Knox, Director

Steve Wehr, Vice-President  
Laurie Kariya, Director

**I. CALL TO ORDER**

**II. ROLL CALL – DETERMINATION OF QUORUM**

**III. APPROVAL OF AGENDA**

At its option, the Board may approve the agenda, delete an item, reorder items, and add an item to the agenda per the provisions of Government Code §54954.2.

**IV. PUBLIC COMMENT**

This is an opportunity for members of the public to address the Board on matters of interest within the Board's jurisdiction that are not listed on the agenda. The Brown Act does not allow any discussions by the Board or staff on matters raised during public comment except; 1) to briefly respond to statements made or questions posed; 2) ask questions for clarification; 3) receive and file the matter; 4) if it is within staff's authority, refer it to them for a reply; or 5) direct that it be placed on a future Board agenda for a report or action. Inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda. (Government Code §54954.3).

**V. CONSENT CALENDAR**

- a) Approve minutes of the Regular Meeting of April 22, 2024
- b) Approve Accounts Paid and Payables & Reporting under Government Code §53065.5 for April 2024
- c) Acceptance of Monthly Financial Reports, Treasurer's Report and Cash Statements – April 2024

**VI. ACTION DISCUSSION**

**a) Budget Workshop: First Review of the 2024/25 Preliminary Budget**

*Background:* The preliminary 2024-2025 Operating Budget will be presented.

*Recommendation:* That the Board review and direct staff to modify as necessary for final adoption at the Regular Board meeting on June 24, 2024.

**b) Proposed Resolution Awarding Audit Services for Fiscal Years 2023/24, 2024/25, and 2025/26 to Nigro & Nigro, PC.**

*Background:* On April 10, 2024 the District released a Request for Proposal (RFP) for Audit Services for Fiscal Years 2023/24 through 2025/26 with a two-year extension option. The RFP's were due to the District by May 15, 2024. The District received one RFP for consideration. Nigro & Nigro, PC has submitted a RFP that meets the necessary

requirements of the District at a cost of \$18,500 per year for a total of \$55,500 over the three-year period. For budgeting purposes, each year will be budgeted separately and issued a separate purchase order, but Staff is requesting the Board to award the full 3-year contract for audit services to Nigro & Nigro.

*Recommendation:* That the Board accept the Staff recommendation and award the audit services preparation to Nigro & Nigro.

**c) Proposed Resolution Adopting a Cybersecurity Policy**

*Background:* As a condition of the insurance policy covering cyber attacks JPIA has required that the District adopt a Cyber Security Policy. The District's IT consultant developed the included policy taking into consideration the Cyber security protocols already in place and the logical response needed in the event of a cyber security breach.

*Recommendation:* That should the Board agree, the Board approve the Resolution as presented and direct the General Manager to in-service staff on the policy.

**d) Proposed Resolution adopting a Workplace Violence Prevention Plan**

*Background:* Senate Bill 553, requiring the District to create and adopt a Workplace Violence Prevention Plan, was signed into law on September 20, 2023 and becomes effective July 1, 2024.

*Recommendation:* That should the Board agree, the Board approve the Resolution as presented.

**VII. INFORMATION /REPORTS**

**a) Board Reports / Meetings**

- i) JPIA
- ii) San Diego County Water Authority / Metropolitan Water District
- iii) Other Meetings (USLRGMA)

**b) Administrative**

- i) General Information

**c) Capital Improvements**

**d) Operations**

- i) General Information
- ii) Rainfall
- iii) Production / Consumption Report
- iv) Well Levels
- v) District Water Purchased

e) **Counsel**

f) **Finance**

i) General Information

ii) Delinquent Accounts

#### **VIII. OTHER BUSINESS**

a) June 24, 2024 at 2:00 p.m. Regular Meeting 2nd Budget Review

#### **IX. ADJOURNMENT**

*NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the General Manager at (760) 742-3704 at least 48 hours before the meeting to enable the District to make reasonable accommodations. Any writings or documents provided to a majority of the members of the Yuima Municipal Water District Board of Directors regarding any item on this agenda will be made available for public inspection during normal business hours in the office of the General Manager located at 34928 Valley Center Rd., Pauma Valley.*